

Executive Meeting Minutes  
May 10, 2018  
7:00PM

Executive Members present: Ryan Royse, Mike Webster, Shawn King, Lee Coates, Staci Hunt Ramsey, Matthew Hafley, Matt Sorrell, Laurel Dickman, Jennifer Pernell, and Joe Craig

Financial Update- Mike Webster

- Mike reviewed the budget proposal so far
- Fundraising numbers looking good; Matthew Hafley chasing down various accruals from soccer, athletic, track and field
- Lee Coates, Mike Webster, and Joe Craig met to discuss budget but not ready to present, yet

Props Update- Joe Craig

- Plans underway, developing quickly

Band Room Projects- Ryan Royse

- Post-prism concert:
  - Moving composites out
  - Moving awards
  - Cleaning out and converting the 2 closets
- If we sell fountain drinks instead of bottled drinks in concessions, we can lose 2 coke coolers and move the big freezer that is currently in one of the booster storage rooms back over to concessions
- Timeframe: ideally this should be done before marching band starts up again

Storage- Ryan Royse

- Lots of extra stuff to store for the yard sale; need to try and do a short-term storage unit. Then next budget year can evaluate the proper size and such as it has been allocated for
- Matthew Hafley has a contact to potentially use a couple of garage spaces that are sized for motor homes; will check into whether or not they will let us borrow it.

KMEA State Housing- Ryan Royse

- Preferable to stay East or Southeast of stadium
- Looking for someone to handle organizing the stay- to play lead in communicating with hotel, handle room assignments, etc.
- Ryan Royse asked Mr. Craig about the number of chaperones required (and how many he used at Beechwood). Mr. Craig noted that we should have 20 chaperones total- 1 per every 8 kids. 4 parent chaperones per bus.
- The number of chaperones necessary for warm-ups: 4ish for band and then 1 per guard, front ensemble, drumline

- Head chaperones can be on the track. The rest should be in the stands. We had too many chaperones on the field this past year

#### Other

- Jennifer Pernell had questions about the yard sale
  - Needs a contract for the sign ups... Laurel and Lee will hook her up with that
  - Cost to vendors will be \$20 per day, or \$50 for all 3 days. 8-5 Thursday and Friday, 8-1 on Saturday and then clean-up
  - Sizing of the spots? Size of 2 parking spots...
  - Food vendors? Will follow RTOB structure
  - Use of the restrooms? Should hopefully have that as the building will already be open for band camp
  - How to advertise on marquee? Annie Nichols in library manages that. Have to fill out a form to access it
  - Needs someone in charge of logistics so signs will be appropriately placed that day
  - We can have donation jars
  - We can try to provide painters aprons for holding money

#### Instrument Update- Joe Craig

- Director's update- has it already been a year?
- Thankful for all fundraisers, especially Bingo
- June- google survey to poll kids and parents
- Get budget together
- Prism, Memorial Day, and graduation upcoming
- Not pursuing big loan at this time for the instruments
  - Deciding on what to do with \$8K in capital funds to spend by the end of this fiscal year.
  - Finishing storage (\$6-7K)
  - Under \$2K for band room renovation
  - Wind instruments purchase
  - Repair/maintenance of the instruments we do have, and getting them on a rotation of maintenance for every 2-3 years
- Moving June meeting to June 7
- BOA Regional in 3<sup>rd</sup> block- earliest we will play is 12:30; block goes to 2:45

#### BOA Housing- Ryan Royse

- BOA will reach out to us with their contracts

Meeting adjourned by PA system evicting library patrons so the library could close for the evening. All board members seconded.